

# Diocese of London Diocesan Centre Joint Health and Safety Committee Manual

## 016-Emergency Response

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### **POLICY GOAL**

To define the manner in which the workplace will respond to an emergency in the event that a man-made or natural hazard is present.

### **DEFINITIONS**

Emergency: an unplanned event that causes a need for the company and its workers to take some type of emergency actions. These situations could be from a natural or man-made cause.

### **APPLICABLE FORMS**

None

### **SCOPE**

This policy applies to all employees and visitors at the Diocesan Centre.

### **TRAINING**

All employees will receive training in the requirements of this policy at the time orientation is completed and when changes are made to the policy.

### **POLICY**

The Diocese of London is dedicated to ensuring the Health and Safety of all our employees and visitors. As such, we will provide our Emergency Response Plan in a format that takes into consideration individual needs.

In the event of an emergency situation, it may be necessary for all employees and visitors to respond to the specific emergency that has occurred. This must be done quickly and calmly, to prevent any injury or damage. An emergency response may be necessary for a number of reasons, either natural or man-made. The following is a list of the types of emergency situations for which a plan is in place.

#### **NATURAL HAZARDS**

Severe Weather – potential to cause severe damage to people and property while in or out of the building. Associated hazards could be;

- building collapse
- flying debris
- loss of utilities, hydro, gas, water, phone

#### **MAN MADE HAZARDS**

Fires - potential to cause severe damage to people in the building. Associated hazards could be;

- potential for burns
- potential for the fire to become larger
- potential for explosions from contact with chemicals or utilities

Explosion - potential to cause severe damage to people in the building. Associated hazards could be;

- potential for burns
- potential for smoke inhalation
- potential for the fire
- potential for secondary explosions from contact with chemicals or utilities

- flying debris
- loss of utilities, hydro, gas, water, phone

Workplace Violence - potential to cause severe damage to people in the building. Associated hazards could be;

- Injuries caused by weapons
- Injuries caused by physical violence

Chemical release - potential to cause severe damage to people in the building. Associated hazards could be;

- Potential for contact with workers
- Potential for contact with the environment
- Fire from chemical contacting an ignition source
- Inhalation of vapours

Electrical power outage - potential to cause severe damage to people in the building. Associated hazards could be;

- Inability to see the work environment
- Loss of power to critical equipment that could cause a reaction

Gas leak - potential to cause severe damage to people in the building. Associated hazards could be;

- potential for the explosions
- persons overcome by fumes

Medical emergency - potential to cause severe damage to people in the building. Associated hazards could be;

- attempted rescues by untrained personnel
- amputations, crushes, burns
- blood hazards
- heart attacks, strokes

See Also: 016A Emergency Numbers  
016B Emergency Response Team