

MINISTRY POSITION DESCRIPTION

Name of Group / Ministry	Liturgical Environment Coordinator
Accountability	Pastor or Liturgical Ministry Coordinator
Purpose of Ministry	The liturgical books often mention the importance of the beauty, quality and appropriateness of the place where the liturgy is celebrated and the vessels, vestments and articles used in the various rites. The Coordinator of Liturgical Environment works as part of the parish liturgical planning team.
Participant Group	Parish congregation collaboration with the parish liturgical planning team
Activities and Responsibilities	<ul style="list-style-type: none"> ▪ Considers the primary visual and tangible aspects of the celebration of the sacred rites and insure that appropriate vessels, vestments and articles are used. ▪ Plans how the visual arts can appropriately be used in a secondary way to enhance the liturgical celebration (e.g. flowers, hangings, seasonal ornamentation, etc.) ▪ Assure that the general liturgical environment (arrangement of space, furnishings, lighting, permanent decorations, etc.) corresponds to the aesthetic and ritual vision found in the church's liturgical books.
Skills and Qualifications	<ul style="list-style-type: none"> ▪ Possess aesthetic skills appropriate to this work (e.g. regarding use of space, colour, light, textures, and form). ▪ Is able to discern the aesthetic/artistic implications of the liturgical rites themselves and their enactment in the particular environment of the parish church. ▪ Is sensitive to the nature of the church building primarily as the place for the liturgical community's ritual celebrations and secondarily as a place of private reflection and prayer. ▪ Is thoroughly familiar with Environment and Art in Catholic Worship, as well as the specific artistic/tangible requirements of the individual sacramental rites. ▪ Is familiar with the ritual and theological arrangement and meaning of the cycles or seasons and feasts in the Liturgical Year. ▪ Has a respectful attitude concerning appropriate preservation of the parish's religious art and architecture. ▪ Flexible, have good relational skills. – Sense of humour and spirit of generosity
Time Commitment	<ul style="list-style-type: none"> ▪ This is a volunteer position requiring 4 to 5 hours each month ▪ Must be able to attend the orientation session and the training sessions
Duration	1 year term, renewable
Orientation and Training	Standard parish orientation programme
Support /Supervision/ Evaluation	The Liturgical Coordinator is the first level of support, supervision and evaluation
Position Level	GENERAL TRUST
Screening Procedure	<ul style="list-style-type: none"> ▪ Receive a position description ▪ Complete form A ▪ Receive Volunteer Guidelines, Sign Volunteer Covenant ▪ Orientation and training as required