

MINISTRY POSITION DESCRIPTION

Name of Group / Ministry	Minister of Communion - Church
Accountability	Pastor or Coordinator or Ministers of Communion
Purpose of Ministry	Ministers of communion serve the Eucharistic life of the Christian community. They are appointed by the bishop at the request of the pastor to assist the ordinary ministers in sharing the Eucharistic body and blood of Christ with members of the community for which they are commissioned.
Participant Group	Those participating in the celebration of the Eucharist.
Activities and Responsibilities	<ul style="list-style-type: none"> ▪ During Liturgy helps the ordinary ministers of communion share the Eucharist. ▪ May assist during the breaking of bread with the division of the sacrament among the extra cups and plates needed for the communion rite as well as reserving what remains in the tabernacle and cleansing the vessels after the rite.
Skills and Qualifications	<ul style="list-style-type: none"> ▪ Fully initiated member of the Catholics Church, at least 18 years of age and who has been duly prepared for this role. ▪ Recognized within the Christian community as a person of good reputation and love for the Eucharist and as one who participates fully as a member of the liturgical assembly. ▪ Desires to serve the parish community and to commit time and talents to this ministry. ▪ Has been selected by the pastor who seeks in writing the formal appointment by the bishop. ▪ Has participated in a training process that reflects on the mystery of the Eucharist and theology of Liturgy. ▪ Has participated in a training process that renewed appreciation of the ritual nature and structure of the Liturgy especially the primacy of the assembly and the multiple liturgical roles within it. ▪ Has been publicly commissioned according to the rite given in the Book of Blessings. ▪ Committed to prayer, gospel values and growth in personal holiness. ▪ Flexible, enthusiastic and has good relational skills. ▪ A good sense of humour and a spirit of generosity.
Time Commitment	<ul style="list-style-type: none"> ▪ This is a volunteer position requiring 2 to 3 hours each week ▪ Must be able to attend the orientation session and the training sessions
Duration	Two year term
Orientation and Training	Standard parish orientation programme
Support /Supervision/Evaluation	The Coordinator of the Ministers of Communion is the first level of support, supervision and evaluation
Position Level	GENERAL TRUST

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Screening Procedure	<ul style="list-style-type: none">▪ Receive a position description▪ Complete form A▪ Receive Volunteer Guidelines▪ Sign Volunteer Covenant▪ Orientation and training as required
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