

## MINISTRY POSITION DESCRIPTION

<b>Name of Group / Ministry</b>	<b>Bereavement Team Member</b>
<b>Accountability</b>	Pastor or Bereavement Team Coordinator
<b>Purpose of Ministry</b>	The purpose of this ministry is to provide support to individuals who are experiencing grief through the death of a loved one. The Church calls each member of Christ's Body to participate in the ministry of consolation: to care for the dying and to comfort all who mourn. Our Lord is the example of comfort and support to the grieving.
<b>Participant Group</b>	The bereaved in the community
<b>Activities and Responsibilities</b>	<ul style="list-style-type: none"> <li>▪ Works with Pastor and/or Bereavement Team Coordinator</li> <li>▪ Available when called to contact bereaved families</li> <li>▪ Be aware of current information, issues, resources as it affects bereavement ministry</li> </ul>
<b>Skills and Qualifications</b>	<ul style="list-style-type: none"> <li>▪ Practicing Catholic, member of parish in good standing</li> <li>▪ Has recovered from own personal grief</li> <li>▪ Has the skills necessary to minister</li> <li>▪ Has an understanding of grief and bereavement and the relevant issues</li> <li>▪ Skilled in group process and interpersonal communication</li> <li>▪ Has a willingness to deepen own spiritual life.</li> <li>▪ Committed to prayer and gospel values.</li> <li>▪ A spirit of generosity.</li> </ul>
<b>Time Commitment</b>	<ul style="list-style-type: none"> <li>▪ 6 to 8 hours each month</li> <li>▪ Must be able to attend the orientation session and the training sessions</li> </ul>
<b>Duration</b>	Two year term
<b>Orientation and Training</b>	Provided by the pastor or Bereavement Coordinator
<b>Support /Supervision/Evaluation</b>	<ul style="list-style-type: none"> <li>▪ The Pastor or the Bereavement Coordinator is the first level of support, supervision and evaluation</li> <li>▪ Reviewed annually, follow-up with participants</li> </ul>
<b>Position Level</b>	HIGH TRUST
<b>Screening Procedure</b>	<p>Receive a position description            Complete forms A, B, C Interview            Reference checks, Police Records Check            Orientation and training            Receive Parish Volunteer Guidelines, Sign Volunteer Covenant            Supervisory checks and evaluations</p>