

MINISTRY POSITION DESCRIPTION

Name of Group / Ministry	Choir Member
Accountability	Choir Director
Purpose of Ministry	To sing in the choir at Sunday Masses and the Occasional Special Events Mass
Participant Group	Parish congregation during Mass
Activities and Responsibilities	<ul style="list-style-type: none"> ▪ Keep music binder in order for practices and Masses ▪ Let Choir director know of absences ▪ Assist in yearly choir fundraiser (helps defray costs of special activities and materials) ▪ Attend all choir practices ▪ Contribute \$2.00 yearly for the “birthday card” fund
Other Requirements	<ul style="list-style-type: none"> ▪ Must have a black blazer and white blouse for ensemble singing
Skills and Qualifications	<ul style="list-style-type: none"> ▪ Good singing voice ▪ Ability to commit to the practice times
Time Commitment	<ul style="list-style-type: none"> ▪ 1-1/2 hours Tuesday nights ▪ ½ hour before Sunday Masses ▪ Occasional extra sessions
Duration	Not applicable
Orientation and Training	Provided by Choir director and choir members
Location of the Ministry Activities	Church Altar, Lower Sacristy, Upper Sacristy Parish Hall Field Trips
Support	Choir team
Supervision	Choir director
Evaluation	Not applicable
Position Level	GENERAL TRUST
Screening Procedure	<ul style="list-style-type: none"> ▪ Receive a position description ▪ Complete form A ▪ Receive Volunteer Guidelines ▪ Sign Volunteer Covenant ▪ Orientation and training as required